

**RESOLUTION 2025-05-16**

**RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE  
UPDATED PROCUREMENT POLICY**

**WHEREAS**, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of updating its Procurement Policy to ensure continuing compliance with all applicable Federal and State of New Jersey legal requirements; and

**WHEREAS**, the Procurement Policy is an integral document which is necessary for the orderly operation of the Housing Authority; and

**WHEREAS**, the Executive Director and the Board of Commissioners (“Board”) are committed to ensuring continuing compliance with all Federal and State of New Jersey legal requirements; and

**WHEREAS**, consistent with this commitment, the Executive Director has prepared an updated Procurement Policy; and

**WHEREAS**, the Board was provided with the updated Procurement Policy in advance of this open public meeting; and

**WHEREAS**, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the adoption of the updated Procurement Policy;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes the adoption of the updated Procurement Policy; and

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 6th day of May, 2025.

Motion by Commissioner Kline

Second by Treasurer Washington

Original Signed By:

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Maria Tchinchinian, Secretary