

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
October 5, 2021

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:39 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

ABSENT

Commissioner Sierra

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this fifth day of October was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. “Open Public Meetings Act.”

Chairman Toohey read adequate notice to the Public.

Minutes – A motion was made by Commissioner Washington and seconded by Chairman Toohey approving the Meeting Minutes of September 7, 2021. The following votes were cast:

AYES

Chairman Toohey
Treasurer Amaro
Commissioner Washington

ABSTAIN

Vice Chairman Mullin

NAYS

*Vice Chairman Mullin abstained as he was not at the meeting. Note that we will not have a 4th vote due to the composition of the Board. 4th member that attended the meeting is no longer a member of the board.

Receivables – After discussion a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for October 2021. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Report of Financial Statements- Mr. Polcari discussed the financial statements.

Report of Legal Counsel – Mr. Manfredi discussed an issue with Board of Commissioner meetings and attendance by Commissioners. Direction was given by Board members to proceed forward with notification of issued discussed.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – None

Personnel – None

Building & Grounds – Chairman Toohey discussed building and ground issues.

Resolution 2021-10-25- A motion was made by Chairman Toohey and seconded by Commissioner Washington Awarding Contract for Pest Control Services. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Resolution 2021-10-26- A motion was made by Commissioner Washington and seconded by Chairman Toohey Awarding Contract to Clean Building Exterior. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Old Business: None

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made Vice Chairman Mullin and seconded by Commissioner Washington. All were in favor. Meeting ended at 5:07 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

11/1/2021

Date Adopted