

**HOUSING AUTHORITY OF THE TOWN OF DOVER  
MINUTES OF THE REGULAR MEETING  
March 3, 2020**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich Senior Apartments,  
215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order at 4:31 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

**ABSENT**

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** – I hereby announce and state that adequate notice of this meeting being held on this third day of March was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** – A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin approving the Minutes February 4, 2020. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

**ABSTAIN**

**NAYS**

Chairman Rich declared said motion carried.

**Minutes of Confidential Closed Session (February 4, 2020)**- A motion was made by Commissioner Picciallo and seconded by Vice-Chairman Toohey approving the Confidential Closed Session Minutes of February 4, 2020. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Receivables** – A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the bills for March 3, 2020. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Resolution 2020-03-09-** A motion was made by Commissioner Kline and seconded by Vice-Chairman Toohey to Award Contract to NORWESCAP for FSS Program. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Resolution 2020-03-10-** After discussion a motion was made by Vice-Chairman Toohey and seconded by Commissioner Picciallo certifying Group Affidavit Form Prescribed by the New Jersey Local Finance Board. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Resolution 2020-03-11-** After discussion a motion was made by Commissioner Kline and seconded by Commissioner Picciallo for the Memorandum of Agreement for Inter-Jurisdictional Mobility Among the Housing Authority County of Morris and the Housing Authority Town of Dover. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Resolution 2020-03-12-** At 4:55 pm a motion was made by Commissioner Mullin and seconded by Vice-Chairman Toohey to go into Executive Session to discuss a personnel issue. All were in favor of said motion.

At 5:38 pm the Board re-convened into Open Session.

**Resolution 2020-02-08-** A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo Authorizing and Approving the Execution of an Employment Agreement with Maria Tchinchinian, Executive Director for the Housing Authority Town of Dover. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Toohey  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Report of Legal Counsel** – Mr. Lovas responded to a letter sent by the Acting Town Clerk of Dover regarding the Commissioners, how they should be appointed, and who was appointed by the Town. Mr. Lovas with the letter sent a current roster of Commissioners. Mr. Lovas advised in the letter that the appointments are made by the Mayor and Board of Alderman. There was no response from the Acting Town Clerk and it’s been over 2 weeks since the letter was sent.

**Board Report** – Ms. Tchinchinian’s report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** – None

**Personnel** – None

**Building & Grounds** – None

**Old Business**

**Motion to Adjourn-** All were in favor.

Original Signed By:

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Maria Tchinchinian, Director/Secretary

4/7/2020

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Date Adopted