

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
October 4, 2016

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Toohey

ABSENT

Commissioner Garzon
Commissioner Mullin
Commissioner Picciallo

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this fourth day of October was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Vice Chairman Inglis and seconded by Commissioner Kline approving the Minutes of September 6, 2016.

The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Toohey

ABSTAIN

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis approving the bills for October 4, 2016.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Toohey		

Chairman Rich declared said motion carried.

The Board discussed changing the meeting for July 2017 to a different date due to the 4th of July holiday.

Resolution 2016-10-20- After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Kline Awarding Meeting Dates for 2017.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas stated that everything has been quiet and peaceful. There are no issues at this time.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - Ms. Tchinchinian discussed that tenant did not take the unit available for October 1, 2016 so she will be offering the unit to another applicant.

Personnel - Commissioner Kline discussed that the Personnel Committee will be reviewing the Personnel Policy. Commissioner Kline will review it and give recommendations to the committee.

Building & Grounds - The Board discussed using green fence for opening of area so that geese can't come up the river, and also not be cutting the weeds along the river. We will leave the weeds to create a barrier so that geese can't walk up from the river.

