

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
March 1, 2016

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Mullin
Commissioner Kline
Commissioner Picciallo
Commissioner Toohey

ABSENT

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this first day of March was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Vice Chairman Inglis and seconded by Commissioner Picciallo approving the Minutes of February 2, 2016. The following votes were cast:

AYES

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSTAIN

NAYS

Chairman Rich declared said motion carried.

Minutes of Confidential Closed Session (January 5, 2016)- A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo approving the Confidential Closed Session Minutes of January 5, 2016. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich	Commissioner Mullin	
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Receivables - After discussion a motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the bills for March 1, 2016. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Peter Polcari discussed the Audit Report and explained the Housing Authority was in compliance as always. There were no findings. He explained that financially the Housing Authority is where it has been. The Board discussed the unfunded Pension Liability in the State of New Jersey. Commissioner Kline had a question regarding changes that are occurring with different types of health plans and also regarding utilities funded on a rolling 3 year basis. Commissioner Mullin also asked for clarification regarding information on OPED and the figures noted on report. Peter Polcari will review it and respond at the next Board Meeting.

Resolution 2016-03-07 - After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Garzon certifying Group Affidavit Form Prescribed by the New Jersey Local Finance Board. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2016-03-08 - At 5:29 pm a motion was made by Commissioner Kline and seconded by Commissioner Picciallo to go into Executive Session to discuss hiring for a full-time position. All were in favor of said motion.

At 5:41pm the Board re-convened into Open Session.

Resolution 2016-03-09- A motion was made by Commissioner Toohey and seconded by Commissioner Kline Authorizing the Hiring of a Housing Assistance Technician. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas reported that everything was quiet and peaceful.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - Commissioner Mullin requested a list of items that are still pending for Capital Improvements to the building. Ms. Tchinchinian will have it for next Board Meeting.

Old Business

None

Motion to Adjourn- All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

4/5/2016

Date Adopted