

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**May 5, 2015**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Commissioner Garzon (arrived at 4:35 pm)  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

**ABSENT**

**Also attending meeting:**

Maria Tchinchinian, Deputy Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this fifth day of May was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Kline and seconded by Vice Chairman Inglis approving the Minutes of April 7, 2015. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Picciallo

**ABSTAIN**

Commissioner Mullin  
Commissioner Toohey

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Vice Chairman Inglis and seconded by Commissioner Picciallo approving the bills for May 5, 2015. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Resolution 2015-05-10** - A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin awarding Cleaning Service Contract to Danny's Cleaning Services. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Resolution 2015-05-11** - A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo awarding the contract for Interior Finishes & Carpet Replacement at John J. Rich Dover Senior Apartments to **Northeastern Interior Services**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Resolution 2015-05-12** - A motion was made by Vice Chairman Inglis and seconded by Commissioner Picciallo approving Change Order No. GC-1 for Stand-By Emergency Generator Installation & Underground Storage Tank Removal at John J. Rich Dover Senior Apartments. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Garzon  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas reported that he reviewed the bid package that was submitted for Interior Finishes & Carpet Replacement and it was all in order.

**Board Report** - Ms. Strater's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - Vice Chairman Inglis advised that there will be a Resident Advisory meeting on Thursday, May 7, 2015. Both herself and Commissioner Toohey will be attending.

**Personnel** - None

**Building & Grounds** - Chairman Rich would like to replace the grasses that grow under the sign for the building with small fir trees instead. Ms. Tchinchinian will inquire about a cost for this from the landscaper.

Commissioner Mullin and the Board discussed the geese problem at the Housing Authority. Ms. Tchinchinian will follow up on a suggestion to find a company that perhaps uses real dogs to scare them away. Also, a possible "Dog Barking" device or recording was discussed. Commissioner Toohey did bring up the danger of a senior being startled and falling due to the noise from a "Dog Barking" device. Mr. Lovas gave an inexpensive alternative using a grape drink powder as a possibility. Ms. Tchinchinian will try and look into all of these alternatives.

**Old Business**

**Personnel** - None

**Building & Grounds** - None

**Motion to Adjourn-** All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

6/1/2015

Date Adopted