

**HOUSING AUTHORITY OF THE TOWN OF DOVER  
MINUTES OF THE REGULAR MEETING**

June 3, 2013

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Toohey

**ABSENT**

Commissioner Donaghy  
Commissioner Garzon  
Commissioner Mullin

**Also attending meeting:**

Roberta L. Strater, Executive Director  
Maria Tchinchinian, Deputy Executive Director  
William Lovas, Attorney

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this third day of June was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et. seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Kline and seconded by Vice Chairman Inglis approving the Minutes of May 7, 2013. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Toohey

**ABSTAIN**

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Vice Chairman Inglis and seconded by Commissioner Toohey approving the bills for June 3, 2013. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Toohey

Chairman Rich declared said motion carried.

**Financial Statements**- No comments

**Report of Legal Counsel** - Mr. Lovas reported that he and Maria Tchinchinian attended the Board of Adjustment meeting on May 8, 2013. The variance was rejected. The board discussed installing camera's on the side of the building facing Axel's. They also discussed putting a fence or barrier up on that end in the back by the shed. Staff instructed to contact the Town and advise them that Axel is still operating as a limo company and also to take pictures.

**Board Report** - Ms. Strater's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - Commissioner Toohey reported on the Resident Advisory meeting. It was very positive meeting.

**Personnel** - None

**Building & Grounds** - Discussed plans for Capital improvement for 2013 grant. Current 5 year plan states that CFP 2013 would be used for remainder of kitchens and also maintenance room floor.

**Old Business** - None

Original Signed By:

\_\_\_\_\_  
Roberta L. Strater, Director/Secretary

7/2/2013

\_\_\_\_\_  
Date Adopted