

**HOUSING AUTHORITY OF THE TOWN OF DOVER  
MINUTES OF THE REGULAR MEETING**

July 5, 2011

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

**ABSENT**

Chairman Rich  
Commissioner Bentrovato  
Vice Chairman Inglis  
Commissioner Picciallo  
Commissioner Ramirez  
Commissioner Toohey

**Also attending meeting:**

Roberta L. Strater, Executive Director  
Maria Tchinchinian, Deputy Executive Director  
Abe Akselrad, Attorney

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this fifth day of July was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et. seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Vice-Chairman Inglis and seconded by Commissioner Picciallo approving the Minutes of June 6, 2011. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Commissioner Rich  
Commissioner Bentrovato  
Vice Chairman Inglis  
Commissioner Picciallo  
Commissioner Ramirez  
Commissioner Toohey

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Commissioner Ramirez and seconded by Commissioner Picciallo approving the bills for July 5, 2011. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Commissioner Bentrovato  
Vice Chairman Inglis  
Commissioner Picciallo  
Commissioner Ramirez  
Commissioner Toohey

Chairman Rich declared said motion carried.

**Resolution 2011-07-11** - A motion was made by Vice-Chairman Inglis and seconded by Commissioner Picciallo Awarding the Contract for Kitchen Renovations at John J. Rich Dover Senior Apartments to Bayshore General Contractors for \$65,250. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Commissioner Bentrovato  
Vice Chairman Inglis  
Commissioner Picciallo  
Commissioner Ramirez  
Commissioner Toohey

Chairman Rich declared said motion carried.

Commissioner Bentrovato spoke regarding concerns he had with a website for the housing authority. Commissioner Ramirez excused herself at this time and left the meeting. Roberta L. Strater explained that there is new legislation which is mandating that that we will need to have a website for public view.

**Resolution 2011-07-12** -After discussion of the resolution a motion was made by Commissioner Toohey and seconded by Vice-Chairman Inglis Awarding the Contract for Development of Website and Online Application Process to Tenmast for \$6,020. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Picciallo  
Commissioner Toohey

Commissioner Bentrovato

Chairman Rich declared said motion carried.

**Resolution 2011-07-13** - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey Approving the Resolution for PHA Certifications of Compliance for Annual PHA Plan. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Commissioner Bentrovato  
Vice Chairman Inglis  
Commissioner Picciallo  
Commissioner Toohey

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Akselrad reported reviewing the bids and recommendations of the architect for the kitchen renovations. Otherwise all was quiet.

**Board Report** - Ms. Strater's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - None.

**Personnel** - None.

**Building & Grounds** - None.

**Old Business** - None.

**Open to Public** - None present.

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Roberta L. Strater, Director/Secretary

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Date Adopted