

**Housing Authority Town of Dover
Regular Meeting Agenda
May 6, 2025**

Virtual Meeting will be held via "Conference Call" Meeting Platform.
Conference Call Dial In: (978)990-5000 Access Code: 634261#

CALL TO ORDER: 4:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF OPMA NOTICE:

Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Daily Record, and the Citizen of Morris County on or about December 16, 2024; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 16, 2024; and (3) filing with the Town Clerk on April 25, 2025. In addition, dial-in information was posted to the Housing Authority website on April 25, 2025.

APPROVAL OF REGULAR MEETING MINUTES- April 1, 2025

PAYMENT OF BILLS:

A list of disbursements for the month of May 2025 in the amount of \$31,194.36 for Public Housing and \$18,752.14 for Section 8 has been sent to the Board for consideration.

FINANCIAL STATEMENTS: See Attached

REPORT OF LEGAL COUNSEL

EXECUTIVE DIRECTOR'S REPORT: See Attached

NEW BUSINESS:

A. Report of Committees:

Personnel – Commissioner Kline and Commissioner Santiago
Building and Grounds – Chairman Toohey and Commissioner Kline
Finance- Vice Chairman Mullin and Treasurer Washington

B. Resolutions:

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| 2025-05-13 | THE NEW JERSEY LOCAL FINANCE BOARD AUDIT REVIEW CERTIFICATE |
| 2025-05-14 | RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE UPDATED PERSONNEL POLICIES AND PROCEDURES MANUAL |
| 2025-05-15 | RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE UPDATED PROCUREMENT POLICY |
| 2025-05-16 | RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE UPDATED RECORD RETENTION AND DISPOSITION POLICY |
| 2025-05-17 | RESOLUTION APPROVING AND AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH |

2025-05-18

**JERSEY ELEVATOR LLC FOR THE ELEVATOR
UPGRADES PROJECT
RESOLUTION AUTHORIZING EXECUTIVE
SESSION**

OLD BUSINESS

MEETING OPEN TO THE PUBLIC

ADJOURNMENT